



**Government of India
Ministry of Labour & Employment**

Directorate General Factory Advice Service & Labour Institutes

**REGIONAL LABOUR INSTITUTE
CHENNAI 600113**

**APPLICATION FOR ADMISSION FOR DIPLOMA IN INDUSTRIAL SAFETY
(Academic Year 2014-2015)**

Instructions to the Candidate:

- * Before filling up this application form, read the Prospectus carefully.
- * Please furnish all information in full.
- * Attach separate sheets wherever the space provided in the form is inadequate
- * Attach attested copies of certificates / testimonials in respect of age, qualification, Experience, etc.
- * Before applying, ensure your eligibility for the course.
- * Incomplete application will be rejected without any correspondence.
- * Name & Date of birth must be as per school leaving certificate. **The Authority does not permit gazette Notification for change of name etc.**

Affix recently taken Passport size Photo with Attestation
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1. Name of the Candidate :
(As per School Leaving Certificate
in Block letters. Enclose copy of certificate)
2. Father's Name (in Block letters) :
3. Date of Birth :
(as per school leaving Certificate)

4. Permanent Address :
5. Address for correspondence :
6. State your Religion :
7. Mother tongue of the applicant :
8. Mobile Phone No. / Telephone No. :
E-mail ID of the applicant :
9. Postal address & E-mail ID of Sponsor :
[with whom future correspondence after admission may be made]
10. Are you a member of SC/ST/MBC/BC :
[Candidates from SC,ST,MBC,BC must enclose relevant certificate from competent authority which are currently valid]
11. Did the candidate apply for the course at :
CLI, Mumbai, RLI, Chennai, Kanpur or Kolkata during the previous years or in 2014-15
If yes, give details :

12. (a) Details of Educational qualifications (From Secondary School onwards.
Enclose copies of Certificates).

Name of Examinations Passed	Name and Address of School/ College/Institute	Year Of passing	Marks Obtained Out of & Percentage	Class/ Division Obtained	No.of Attempts	Main and Other subjects	Full Time/ Part Time/ Correspondence

12.(b) Details of Experience after acquiring Essential Qualification
(in chronological order).

Name and Address of the Organization	Designation and Scale of Pay	Period From - To	Nature of Duties (enclose certificates)

12 (c) Experience in Supervisory capacity alone:-Years.....Months
(after acquiring essential qualification)
Please attach Xerox copy of the certificate
For supervisory capacity experience in detail
issued by your employer(s)

13. a) Papers published, if any :

b) Training undergone, if any :

14. Extra curricular activities, if any :

15. Any other related information the Applicant desires to give :

16. Do you require Hostel accommodation :

.....
(Signature of the Candidate)

Place:

Date:

DECLARATION BY THE CANDIDATE

I hereby declare that the information furnished in the application is true and correct to the best of my knowledge and belief and that no material information has been suppressed by me. I also understand that I stand to be disqualified from being admitted to the Course or from continuance in the Course, in the event of any information being found incorrect.

I undertake to produce all the Original Certificates, Testimonials, etc. regarding my Educational Qualification, Experience, etc., at the time of Interview.

.....
Signature of the Candidate

Place:

Date:

CERTIFICATE BY SPONSORING AUTHORITY

Shri/Smt/Ms..... of this Organization is hereby sponsored and nominated to attend the Diploma Course in "Industrial Safety" during the Academic Year 2014-2015. The duly filled in Application has been verified, found correct and is forwarded herewith. He fulfils the Eligibility criteria. **It is certified that the applicant will not be engaged for any duties in our industry till the course completion.** He will be granted full Pay & Allowances & other expenses if selected to the course for the entire period.

Shri/Smt/Ms.....is working in this organization with effect from.....and his total supervisory experience as on 01-05-2014 is.....Years.....months as detailed below. This is a supervisory grade in this organization.

Sl. No.	Experience in	Years	Month	Designation during the period
1.	Manufacturing			
2.	Maintenance			
3.	Safety Department in the Industry			
4.	Research, training, education in the field of Industrial Safety			
5.	Government dept in administration of any safety legislation			
6.	Building and other construction works / construction industry			
7.	Department of Port / Docks			

The Registration/Licence number of the Factory/Construction Site/Port is.....and issued by the office of the.....

Place
Date :

Signature of Sponsoring Authority

Name & Designation:
Address of the organization :
Telephone No. :
Fax No. :
Email :
Local (Chennai office address)
With Telephone No. if any

(Organization Seal)

UNDERTAKING BY THE CANDIDATE

I hereby undertake that I, Shri/Smt./Ms while pursuing the one year Diploma in Industrial Safety Course conducted at Regional Labour Institute, Chennai, if found involved in any misconduct / misbehaviour during the study period, I will abide by the decision taken by the Principal of the Course including dismissal from the Course.

Signature of the Candidate

Name:

Date:

UNDERTAKING BY THE SPONSORING ORGANISATION

I/We hereby undertake that our employee Shri/ Smt./ Ms..... while pursuing the one year Diploma in Industrial Safety Course conducted at Regional Labour Institute, Chennai, if found involved in any misconduct / misbehaviour during the study period, I/we will abide by the decision taken by the Principal of the course including dismissal from the Course.

Name and Signature of the Sponsor with seal

Date:

Checklist

(This checklist shall be enclosed with the application)

S. No.	Item	Status of Proof Yes/No
1.	Name	
2.	Date of Birth (DOB)	
3.	SC/ST/MBC/BC Certificates	
4.	All Educational Qualification Certificates(Provisional certificates are not accepted)	
5.	Detailed Experience / qualification certificates for S.No.12(a),12(b) &12(c)	
6.	Sponsor Certificate completed & signed	
7.	Photo attested (first page)	
8.	Present Name & DOB is as per school leaving certificate	
9.	Signature of the Applicant in the Application Form	
10.	Envelope super scribed with "Application for DIS 2014-2015"	
11.	State whether you have ensured your eligibility for the course	
12.	Declaration by the Candidate	
13.	Undertaking by the Candidate	
14.	Undertaking by the Sponsoring Organisation	

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