



*PROSPECTUS*

**ADVANCED DIPLOMA**

**IN**

**INDUSTRIAL SAFETY**

**(2014-2015)**

**CENTRAL LABOUR INSTITUTE**  
**GOVERNMENT OF INDIA**  
**MINISTRY OF LABOUR &**  
**EMPLOYMENT**  
**(DIRECTORATE GENERAL FACTORY**  
**ADVICE SERVICE AND LABOUR**  
**INSTITUTES)**

**N.S. MANKIKAR MARG**  
**SION, MUMBAI – 400 022**

**Tel.: (022) 2409 2203**

**Website : [www.dgfasli.nic.in](http://www.dgfasli.nic.in)**

## 1. INTRODUCTION

One of the preamble of National Policy on Safety, Health & Environment at Workplace is "Government of India firmly believes that without safe, clean environment as well as healthy working conditions, social justice and economic growth cannot be achieved and that safe and healthy working environment is recognized as a fundamental human right. Education, training, consultation and exchange of information and good practices are essential for prevention and promotion of such measures". In this direction the services of qualified Safety Officers are necessary to assist the management in planning, implementing and monitoring accident prevention programmes.

Section 40-B of the Factories Act, 1948, Regulation 93 of the Dock Workers (Safety, Health and Welfare) Regulation, 1990, and Section 38 of the Building and Other Construction Workers (Regulation of Employment and Condition of Service) Act, 1996 prescribe the appointment of Safety Officers. The task of the Safety Officer is to advise and assist the management in the fulfillment of the obligations concerning prevention of occupational diseases & accident and maintenance of safe working environment. A person should essentially possess a Diploma in Industrial Safety recognized by the respective State Government for appointment as Safety Officer in addition to other prescribed qualification and experience. This course facilitates the occupier, etc. for appointment of qualified safety officers to fulfill legal requirements in factories, docks, construction sites, etc.

## 2. COURSE

The Central Labour Institute, Mumbai conducts Advanced Diploma in Industrial Safety course. The medium of instruction is English. The course provides comprehensive education and training on Occupational Safety, Health and Environment. It covers the following seven compulsory and one elective subject. The course is affiliated to Maharashtra State Board of Technical Education, Mumbai.

## Compulsory Subjects:

1. Safety Health and Environment Management.
2. Safety in Engineering – I
3. Safety in Engineering – II
4. Quality Control in Occupational Safety, Health and Environment
5. Safety, Health and Environment Legislation
6. Industrial Hygiene & Occupational Health
7. Safety in Chemical Industry.

## Elective Subjects (any one) :

- Safety in Engineering Industry
- Advanced Safety Management and Engineering Techniques
- Safety in Textile industry
- Safety in Construction Industry
- Safety in Docks
- Environmental Management
- Applied Ergonomics.

The elective paper will be decided by the Institute after admission of students.

The course is presented through lectures, case studies, laboratory work, exercise and industrial study visits to industries located in Mumbai & its suburban areas, learning resource development, project paper presentation, technical quiz, etc. Students are required to carry out a project work in their respective factory during the course.

## 3. DURATION

One year (July 2014 to May, 2015)

## 4. FACULTY

Specialists from the Institute and experts from reputed Institutions / Organizations and Industries.

## 5. ADMISSION

### Essential :

- a) A recognized basic degree in any branch of engineering or technology and relevant practical experience in a supervisory capacity for a period of not less than **TWO** years

**OR**

- b) A recognized basic diploma in any branch of engineering or technology and relevant practical experience in a supervisory capacity for a period of not less than **FIVE** years.

OR

- c) A recognized basic degree in Science with Physics or Chemistry as principal subject and relevant practical experience in a supervisory capacity for a period of not less than **FIVE** years.

Relevant Experience will be counted only from the date of acquiring the requisite qualification and up to 6<sup>th</sup> June, 2014.

The experience should be compulsorily in any one of the following:

- i) Manufacturing, Maintenance or Safety Department in an Industry; OR
- ii) Building or other Construction Works or department of Port or Dock or Construction Industry; OR
- iii) Training or Education, or Research in the field of accident prevention in Industry or in any Institution; OR
- iv) Government department in the administration of any Industrial Safety & Health Legislations;

The suitability of relevant experience will be judged by a committee.

## 6. APPLICATION

Prescribed application form(s) along with the course prospectus may be downloaded from DGFASLI website [www.dgfasli.nic.in](http://www.dgfasli.nic.in) The duly filled in application form(s) along with attested copies of SSC, HSC, all years / semesters diploma / degree mark-sheets, transfer certificate & experience certificates (compulsory) should reach the Director (Safety) & in-Charge, Safety Division, Central Labour Institute, Sion, Mumbai – 400 022 on or before the last date. Envelope containing the application form should be super - scribed “**APPLICATION FOR ADVANCED DIPLOMA IN INDUSTRIAL SAFETY**”. The last date of receipt of duly filled in application form(s) by post / courier at Central Labour Institute is **6<sup>th</sup> June, 2014 – 5.00 p.m.** Applications sent by fax or e-mail will not be entertained. Applications received late and incomplete applications will be rejected summarily.

## 7. SELECTION

The candidates presently working in the States / UTs of Maharashtra, Gujarat, Goa, Dadra & Nagar Haveli and Daman, Diu are eligible for admission to the course at the Central Labour Institute, Mumbai. Applications received from candidates working in other states will be summarily rejected without any further correspondence.

After preliminary screening, candidates recommended by the Scrutiny Committee will be called for interview in Mumbai in the month of June / July, 2014.

Calling for interview does not guarantee the selection. The decision of the Selection Committee shall be final and no correspondence will be entertained by the Institute, in this regard.

No traveling allowance will be paid by the Institute for attending the interview.

## Reservation :

Reservation of Seats as per Government rules .

## 8. EXAMINATION

The examination is conducted by the Maharashtra State Board of Technical Education, Mumbai. The successful candidates are awarded the Diploma by the Board.

## 9. CHARGES

i) **Fees** : Institute fees (Tuition Fee) @ Rs.7,250/- (Rupees Seven thousand two hundred fifty only) per student (**likely to be revised**) for the entire course is to be paid by a crossed demand draft drawn in favour of “Central Labour Institute, Mumbai” at the time of taking admission. The fee once paid is neither refundable nor transferable or adjustable in future.

i) **Caution Money** : Refundable Deposit of Rs.1,200/- (Rupees One thousand two hundred only) (**likely to be revised**) should be paid **in cash** at the time of taking admission.

ii) **Hostel Rent** : Rs.30/- (Rupees Thirty only) per head per day (**likely to be revised**) to be paid in cash for a period of one teaching term in advance.

iii) **Enrolment & Examination Fee** : To be paid by the candidates to Maharashtra State Board of Technical Examination, as and when required by the Board.

iv) **Other Expenses:** Expenses towards Factory Visits / Project Work/ computers / all other expenses to be borne by the candidate. This will be managed by students themselves and not payable to the institute.

v) All students will have to abide a uniform dress code prescribed by the Institute and expenses for the same will be borne by the students / Sponsoring organizations.

## 10. HOSTEL ACCOMMODATION

Limited non-family hostel accommodation on sharing basis will be allotted only to the outstation candidates in the Hostel subject to availability on first-come-first-served basis.

**Separate women hostel is not available.**

## 11. OTHER DETAILS

The course will commence tentatively from the second week of July, 2014. It is a full time course, five days a week from 0930 hours to 1800 hours. Candidates if admitted shall not be employed during the course.

## IMPORTANT NOTICE

**Status of application, Interview dates, List of Selected candidates, Instructions to Selected Candidates, Date of commencement of classes. etc. will be given only through our website [www.dgfasli.nic.in](http://www.dgfasli.nic.in).**

*Sponsored candidates will be given preference.*

**Applicants are advised to visit our website regularly.**

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